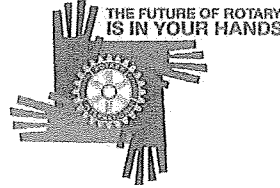
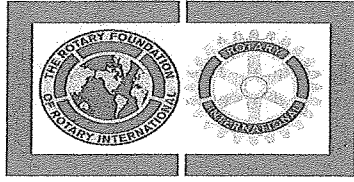


Rotary International District 6740



THE ROTARY FOUNDATION DISTRICT SIMPLIFIED GRANT "DSG" PROGRAM Information and Instructions for Rotary Year 2009-2010

WHAT IS THE DSG PROGRAM? The District Simplified Grants Program is a **Rotary Foundation** program that provides money for the Clubs in our District to implement humanitarian projects locally or abroad. A DSG is like a "block grant" to the District whereby the District can disburse smaller funds to applying clubs.

A Rotary District may request 20% of its DDF for any Rotary Year be sent to the District in the form of cash. **From that sum, Clubs are awarded smaller grants to encourage clubs to plan and implement new or improved humanitarian service projects.** In this way, your Rotary Foundation contributions return to our communities and clubs for service projects.

Club funds which are allocated to the DSG project are matched by the Program 1 Club Dollar to up to 2 DSG Award Dollars (see below).

HOW MUCH IS AVAILABLE?

- For Rotary year 2009-2010, there is \$11,340 available for the entire District 6740.
- A DSG grant will be limited to one per club unless DSG funds are still available at the end of the Rotary year.
- The maximum DSG award is \$1,500 and the minimum DSG award is \$500. Therefore the minimum total project amount is \$750. There is no maximum project size since a club and other organizations may contribute as much as needed to complete a project.
- A DSG is awarded for humanitarian projects only, not for fund raising or administrative projects.
- Funds will be disbursed on a first-come, first served basis providing all Rotary Foundation grant requirements are met.
- Because the DSG program is designed to encourage new service projects,
 - a DSG will not be awarded to a club for the same (or substantially the same) project for a second subsequent year.
 - A DSG will not be awarded for a project that the club has been conducting in the past with its own funds unless it represents an expansion or substantial revision of the project.

PRIORITIES:

- Special consideration, if needed in the event of competing applications, will be given projects relating to a club's attempt to gain the Presidential Citation.

MATCHING REQUIREMENT: In order to share our DSG funds with as many clubs as possible and to make sure complete club involvement, matching funds from the club are required. For every 2 DSG dollars requested, the club(s) must provide at least one matching dollar from Club funds.

DISPERSAL OF FUNDS: Funds will be dispersed once the project is underway. In order to request a dispersal of funds, the club will need to send receipts or invoices to the Grant Subcommittee Chair, John Adams. Grant funds can be dispersed quickly once receipts are received. Other arrangements may be considered in special cases. Under no circumstances will funds be dispersed until the project is active and receipts have been submitted.

ROTARIAN INVOLVEMENT: A basic requirement for a DSG is substantial involvement in project implementation by the Rotarians in the club applying for a grant. This must be clearly outlined in the grant application. Grant funds should not be used to merely make a donation of money, supplies, equipment, etc. to another organization.

SINGLE CLUB GRANTS & MULTIPLE CLUB GRANTS: A club may apply for a DSG alone or as a member of a group of clubs, but may not apply for both. If a group of clubs conducts a joint project, each club in the group may request up to \$1,500. All other requirements are the same. **If a group of clubs applies for a multiple-club project, the Assistant Governor for those clubs must be involved in the planning and sign off on the application.**

HOW CAN MY CLUB GET INVOLVED? DSG projects require the direct involvement of Rotarians by:

- A. Assessment of community needs and development of a project plan.
- B. Creation of a committee of Club members to oversee expenditure of funds.
- C. Promotion of the project in local media.
- D. Involvement of Club members in the implementation of the project.
- E. Provision of evidence of community involvement and support.
- G. Strict compliance with the need for interim and final reports.

GRANT FUNDS CANNOT BE USED FOR THE FOLLOWING:

For the purchase of land and buildings. If the grant depends upon the construction of a building, the construction must be funded by club/district funds or funded by a cooperating organization. The Rotary Foundation will not release grant funds until such construction is completed;

1. For construction of any structure in which individuals live, work, or engage in any gainful activity such as buildings, containers, and mobile homes or structures where individuals carry out any type of activity including manufacturing, processing, maintenance and/or storage. The only exception to the above guidelines is the funding of low cost shelters for extremely underprivileged families. Construction of infrastructure such as service roads, wells, reservoirs, dams, bridges, latrines, toilet blocks, and water supplies and other similar structures is acceptable;
2. For renovation of structures, including the provision of new services or upgrade of utilities (i.e. electrical & plumbing), in which individuals live, work, or engage in any gainful activity such as buildings, containers, and mobile homes or structures where individuals carry out any type of activity including manufacturing, processing, maintenance, and/or storage;
3. For salaries, stipends or honorariums for an individual or individuals working for a cooperating organization or beneficiary;
4. To support the operating or administrative expenses of any organization;
5. For post-secondary education activities, research, or personal or professional development;
6. For excessive support of any one beneficiary, cooperating organization, or project;

7. For international travel expenses of any kind.

DISTRICT INVOLVEMENT: To celebrate completion of project, the District Grant Chair must be informed about and a representative invited to attend project work sessions and/or completion/dedication ceremony. In this way the project and the club can be recognized and the project serve as a model for others.

APPLICATION PROCESS: The DSG application form can be downloaded from the District website at www.rotary6740.org. It may also be obtained by contacting Grant Subcommittee Chair John Adams at 5 Hillandale Place, Somerset KY42501. Email him at jbasomerset@aol.com or call at (606) 678-4916 (W) (606) 676-9010 (H). It is advisable to contact the Subcommittee Chair to discuss the project prior to submitting the grant application.

Please submit your application well in advance of the anticipated project start. The approval process generally takes about two weeks. As a reminder, all projects are asked to be finished before the end of the Rotary year, June 30, 2009.

DSG applications will be accepted by the Grants Subcommittee from July 1, 2008 to March 31, 2009 and should be sent to Rotarian John Adams at 5 Hillandale Place, Somerset KY 42501, fax 606 451-9406.

IMPORTANT TERMS AND CONDITIONS: TRF has produced a "Terms and Conditions" document which outlines what DSG funds may and may not be used for and provides very useful information on the DSG program. To download a copy, go to:
http://www.rotary.org/newsroom/downloadcenter/pdfs/grants_dsg_terms.pdf.

Please remember that a simple final report must completed when the project is finished. The report must be returned to the District and is forwarded to The Rotary Foundation.

QUESTIONS: Contact Grant Subcommittee Chair John Adams, jbasomerset@aol.com or call at (606) 678-4916 (W).

Funding Made Possible through 2006-20097Gifts made to the Annual Fund by District 6740 Rotarians